



Time Management

- *Helping yourself and build systems for personal efficiency!*

We all wish we could have an extra hour in the day. Our Time Management Workshop provides the skills and strategies to help leaders build systems for personal efficiency. By the end of this program you will be able to:

- Understand the key skills associated with time management
- Build techniques to help you better prioritize
- Identify your own productivity barriers
- Develop a custom system to improve your efficiency

Length of Workshop: 7.5 hours (Length can be flexible)

Workshop Size: Minimum 8 - Maximum 30

Facilitator Bio: Sam Kanner has over 24 years of people development experience working in fortune 500 & 1000 corporations. He is Managing Director of **globalEdge** and serves on the Board of Directors for Performance eSource. Sam's experience includes Vice President of Global Learning & Development for Getty Images a global media company in which he served as the Executive Coach for the Senior Leadership team. Director of Organizational Development at Avanade and various leadership positions in the Retail & Restaurant Industry. Sam has coached over 250 (director thru C level) executives and has facilitated over 3000 hours of leadership classes. Sam specializes in Executive Coaching & Leadership Development and has a passion for helping individuals and teams develop life changing skills.

For more details contactus@globaledgeco.com or +1.425.298.4357